



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 01-26-2015**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 22, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 26, 2015

January 26, 2015 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse Rm 203
January 27, 2015 Tuesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins, Rm 103, Jefferson
	Mid WI Federated Library System Board of Trustees	6:00 p.m.	112 Clinton St Horicon
January 28, 2015 Wednesday	Criminal Justice Coordinating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse Rm 202
	*Task Force on County Govt. Organization & Operations (Agenda Revised)	1:15 p.m.	Jefferson County Courthouse Rm 202
January 29, 2015 Thursday	No Scheduled County Meetings		
January 30, 2015 Friday	No Scheduled County Meetings		
January 31, 2015 Saturday	No Scheduled County Meetings		
February 1, 2015 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JANUARY 26, 2015

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Communications**
- 7. Approval of December 29, 2014, January 12, 2015 and January 15, 2015 Meeting Minutes**
- 8. Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. Monthly Financial Report for Zoning – Rob Klotz**
- 10. Comprehensive Plan and Agricultural Preservation and Land Use Plan Annual Review**
- 11. Review of and Possible Action on a Resolution for St Mary Magdalene Cemetery 2015 Addition**
- 12. Review of and Possible Action on Request for Modification of Petition R3757A-14 for Joshua Davis on PIN 030-0813-1412-002, Approved by the Planning and Zoning Committee on November 24, 2014 and by County Board on December 9, 2014**
- 13. Review of Postponement on Petition R3777A-14 for Adrian and Melissa Zirbel on PIN 020-0814-2233-001 in the Town of Milford, Presented in Public Hearing on December 18, 2014**
- 14. Decisions on Petitions Presented in Public Hearing on January 15, 2015:**
 - R3779A-15 – Breakout Investments/Thomas & Leigh Cheesebro Property, Town of Sullivan
 - R3780A-15 – Shirley Wagi/Lucht-View LLC Property, Town of Hebron
 - R3781A-15 – John & Nancy Burton, Town of Palmyra
 - R3782A-15 & R3783A-15 – Dave Froelich/Floyd & Sally Froelich Trust Property, Town of Sullivan
 - CU1807-15 – Jake Kelchner/Jacob, Robert & Judith Kelchner Property, Town of Concord
 - CU1808-15 – Russell Hartwig, Town of Farmington
 - CU1809-15 – Wagi Apartments LLC, Town of Hebron
 - CU1810-15 – Dustin & Melissa Stanul, Town of Koshkonong
- 15. Possible Future Agenda Items**
 - Wind Energy Ordinance
 - Agricultural Uses in a Natural Resource zone with conditional use
- 16. Upcoming Meeting Dates**
 - February 16, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
 - February 19, 7:00 p.m. – Public Hearing in Courthouse Room 205
 - February 23, 8:30 a.m. – Decision Meeting in Courthouse Room 203
 - March 16, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
 - March 19, 7:00 p.m. – Public Hearing in Courthouse Room 205
 - March 30, 8:30 a.m. – Decision Meeting in Courthouse Room 203
- 17. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

AGENDA
Administration & Rules Committee
Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

January 27, 2015, Room 112, 8:30 a.m.

Committee Members

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of the November 26, 2014 Administration & Rules Committee meeting minutes
7. Correct and Approve the December 9, 2014 County Board meeting minutes
8. Communications
9. Update - Task Force on County Government Organization and Operations
10. Discussion and possible action on improving the procedure for having two public comment periods during County Board
11. Discussion and possible action on Ordinance 2014-30 "In regard to County committees, boards, commissions or other bodies, (1) amend Board Rules regarding procedure for election of officers and (2) create section allowing chair to maintain reasonable control of public comment" referred back to the committee by the County Board.
12. Discussion and possible action on newspaper contract cost and charges for formatting
13. Discussion of policy for commemorative plaques in county facilities
14. Discussion and possible action on records retention and social media
15. Discussion and possible action on resolutions, letters or reports from other governmental agencies
16. Review and discuss agreement with Southeast Wisconsin Regional Planning Commission
17. Review Financial Reports
 - a. County Administrator
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. Register of Deeds
18. County Administrator's monthly report
19. Tentative Future Meeting and Agenda Items (February 25, 2015)
All meetings in Room 112 at 8:30 a.m. unless noted
20. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Of Jefferson County, 1541 Annex Road, Jefferson, WI 53549920-674-8734

Jefferson County Nutrition Project Council

Agenda

January 27, 2015

2:00 p.m.

**Workforce Development Center
Room 103 - 874 Collins Road, Jefferson**

Committee Members: Marcia Bare, Janet Gerbig, Barb Natrop, Judy Pinnow, Rita Kannenberg, Holly Ingersoll and Emily Pantely

1. Call to Order
2. Roll Call
3. Certification of Compliance with Opening Meetings Law
4. Review Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Committee Minutes: July 22, 2014
7. Communications
8. 2014 Senior Dining Surveys
 - a. Congregate
 - b. Delivered
9. Marketing
 - a. Cable TV
 - b. Other Ideas?
10. 2015 Meals Costs: Full & Donation
11. Review February Nutrition Education
12. 2015 Plan for Absences
13. Roundtable Discussion
14. Set Next Meeting Date and Agenda: April 28, 2015.
15. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the county administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

MID-WISCONSIN FEDERATED LIBRARY SYSTEM

BOARD OF TRUSTEES

MEETING NOTICE

Tuesday, January 27, 2015

6:00 p.m. Meeting

Mid Wisconsin Federated Library System

112 Clinton Street

Horicon, WI 53032

920-485-0833

AGENDA

The Following Items May Be Discussed and Possible Action Taken:

- I. Call to Order, Roll Call, & Welcome
- II. Correspondence
 - A. DPI Letter Informing MWFLS of its First State Aid Payment for 2015
- III. Public Comment (5 Minute Time Limit)
- IV. Approval of Agenda
- V. Minutes of Previous Meeting - November 25, 2014
- VI. Financial Reports
 - A. Consolidated Financial Report
 - B. Approval of Latest Expenditures - Action
 - C. Approval of Director Requested Reimbursement- Action
- VII. MWFLS Operations Reports ~ Informational
 - A. Director's Report
 - B. Director's Council by Gerard Saylor, L.D. Fargo Public Library - 12-11-14 & 1-8-15
 - C. ~~trio~~ Directors' Council Report 1-8-15
 - D. Technology Report
 - E. Nominating Committee
- VIII. Unfinished Business
 - A. Update on trio - Informational
- IX. New Business
 - A. 2015 Election of Officers - Action
 - B. Personnel Committee Vacancies -Informational
 - C. Revision of Bylaws - Informational
 - D. Jefferson County Library Board Special Committee Questionnaire - Informational
 - E. New 3 Year Contract for Audit Services - Action
- X. Adopt next meeting date & adjournment - Tuesday, February 24, 2015
 - At Mid-Wisconsin Federated Library System
 - 112 Clinton St.
 - Horicon, WI 53032

For more information, please contact Sue Cantrell, System Director at

(920) 485-0833 or email cantrells@mwfls.org

If given seventy-two hour notice, MWFLS will accommodate the needs of qualified individuals with disabilities through auxiliary aids.

AGENDA
JEFFERSON COUNTY
CRIMINAL JUSTICE COLLABORATING COUNCIL
(CJCC)

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

January 28, 2015 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 3, 2014 meeting.
5. Public comment.
6. Nominations for two positions:
 - a) Police Chief & Sheriff's Association
 - b) Education Representative
7. Update on JCATC.
8. Update on SCRAM.
9. Data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or P&P. (Kathi Cauley)
10. PBT/GPS breath machine issue. (Sara Carpenter)
11. ATC requests of local law enforcement agencies to provide PBT testing for ATC; can a fee be charged?; does PBT need to be administered by sworn LEO?
12. Coordination with Recidivism Council and other agencies.
13. Future meeting dates:

February 25, 2015	12:00 noon
March 25, 2015	12:00 noon
April 22, 2015	12:00 noon
May 27, 2015	12:00 noon
14. Adjourn.

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

***REVISED 01-26-2015**

Task Force on County Operations & Organization

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

January 28, 2015 - 1:15 p.m.

Members

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Introductions
5. Review of Agenda
6. Public Comment
7. Approval of January 14, 2015 Task Force meeting minutes
8. Overview of the Jefferson County
9. Review of Audits – Human Services
10. ***Discuss setting principle statements**
11. ***Identify comparable counties**
12. Discuss scheduling topics for future agendas
13. Communications
14. Set Next Meeting Date
15. Set next meeting date agenda items
16. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.